

## **Our position statement on supporting pupils and learners January 2021**

Ambitious about Autism, and our Schools Trust, run TreeHouse School, The Rise School and Ambitious College serving around 300 children and young people across London and the Home Counties.

Since the first lockdown in March 2020 we have been guided by our values, mission and by information, advice and guidance for education providers issued by the Government, Public Health England (PHE), Health and Safety Executive and other key bodies. When taking account of this guidance, our first consideration is the safety and well-being of our pupils, learners and staff. England has now moved into a regionally differentiated approach with four tiers in place. Guidance about each tier can be found [here](#). London is currently designated as a Tier 4 (highest) area.

We have updated our position statement taking into account these changes. We are committed to being transparent and giving timely information to our pupils/learners, their families, our key partners and our staff. The Government will regularly review the tiers in place for each area of England and as this happens we will review our own approach, following the guidance.

Over Christmas and New Year there has been much debate about schools and colleges in relation to the new strain of the Covid-19 virus. Guidance relating to special schools was published on December 31<sup>st</sup>. In short there is a commitment to ensuring vulnerable children and young people and the children of key workers have access to face-to-face education. The Government is due to make a further announcement to national restrictions on the evening of the 4<sup>th</sup> January and we will amend this statement in light of any changes.

From early January there will be a programme of mass testing instigated across education settings for both staff and pupils/learners.

All education settings need to continue to follow Government and PHE guidance and control measures to minimise the risk of Covid-19 transmission.

### **Our key principles**

Since the end of March our schools' and college's decision making has been guided by a set of principles. We have adapted these principles<sup>1</sup> as the situation and Government guidance has changed. This update is based on the latest Government guidance published on December 31<sup>st</sup> 2020. Our key principles are:

- We will continue to put the safety of our pupils, learners and staff at the forefront of all we do;
- We will continue to follow Government guidance and keep our position under review;
- We will continue to ensure that each pupil/learner has an individualised, updated, Covid-19 Risk Assessment;
- Pupils and learners will learn in 'bubbles' with the same staff assigned to these bubbles, where possible;
- Pupils/learners and staff will not always be able to social distance within bubbles because of the support needs of our pupils and learners;

---

<sup>1</sup> Version 2 was published on 12 May, Version 3 on 8 July, and Version 4 on 19 August, Version 5 on 5 November and Version 6 on 14 December, Version 7 on 4<sup>th</sup> January 2021

- Staff with peripatetic roles (e.g. Speech and Language Therapist, Occupational Therapist) will need to work in a few bubbles. We will ensure we minimise the number of contacts these staff have;
- When outside of these bubbles, staff will practise social distancing of 1m plus;
- We will work in partnership with placing Local Authorities and parents and carers on an ongoing basis.

### **Running a 'Covid Secure' school or college:**

The Government's guidance is clear that:

*"While coronavirus (COVID-19) remains in the community, this means making judgements at a setting level about how to balance and minimise any risks from coronavirus (COVID-19) with providing a full educational experience for children and young people."*

It is critical that our schools and college are 'Covid Secure' which includes:

- Having risk assessments in place for pupil/learners, staff and buildings;
- Having the correct levels of trained staff in place to meet pupils/learners' needs safely;
- Ensuring pupils, learners and staff who have Coronavirus symptoms (or someone in their household that does) stay at home and follow Government guidance;
- Having robust hand-washing and respiratory hygiene in place;
- Enhanced cleaning arrangements;
- Engagement with the NHS track and trace system. This means that if a person has tested positive for Coronavirus within a 'bubble', pupils, learners and staff in that 'bubble' may be asked to self-isolate;
- Practising social distancing when possible;
- Having the correct personal protective equipment (PPE) in place as needed;
- In line with Government [guidance](#), from 16 October face coverings will be worn by all staff in communal areas such as corridors and toilets.

### **Mass testing:**

The latest guidance sets out that lateral flow tests (with results in around 30 minutes) can be conducted for pupils, learners and staff on return to school/college. This is via a self-administered nose and throat swab test or in the case of children and young people with SEND a double nose swab, followed 3-5 days later by a second test. Staff will then be tested weekly. Any staff, pupils and learners who have been in close contact with a confirmed positive case will be tested daily for seven days.

If a pupil, learner or staff member tests positive from a lateral flow test at any time then this will need to be followed by a PCR test (further nose and throat swab) to confirm the result. The guidance is clear that testing is voluntary for all pupils, learners and staff and must be based on informed consent which can be withdrawn at any time. No pupil/learner will be denied access to our schools/college should they not wish to be tested.

We will be testing staff and will plan for this over the coming weeks. There is a lot to take into consideration to ensure we get it right.

At the moment it is not our intention to test the vast majority of our pupils/learners. There are a few reasons for this.

- Firstly, the test is very invasive – it requires a nose and throat swab (although the latest guidance allows for a double nose swab). This will be very distressing for many of our pupils/learners. The lateral flow test is also administered twice – a pupil/learner might tolerate

the first test and then might not tolerate the second test – rendering the results of the first test unusable.

- Secondly, the guidance is that students should self-administer the test. This would not be possible for most of our pupils/learners. The guidance does allow that reasonable adjustments can be made for children and young people with SEND and a trusted individual can support the administration of a test. Our staff are not trained to do this.
- Thirdly, children and young people over the age of 16 would need to give informed consent. For many of our young people giving consent will require a Mental Capacity Assessment. This is a lengthy and time-consuming process.

Of course where we have a pupil/learner who is keen to have a test and feels they can tolerate it and parents agree (under 16 years) or the pupil/learner gives informed consent (over 16 years) we will support a test.

Unlike the PCR home test kits, lateral flow tests cannot be administered at home.

### **What will our approach be?**

- We will continue to operate bubbles and work hard to ensure bubble ‘fidelity’.
- We will test staff weekly once we have a testing regime in place. Any staff who have been in close contact with a positive case will be asked to test daily for seven days (serial contact testing). This will ensure we minimise the risk of staff having to self-isolate en-masse and young people being asked to stay at home.
- If your child is sick for any reason, we ask that you do not send them into school, particularly when operating within a Tier 4 climate.
- If your child/young person is deemed to be Extremely Clinically Vulnerable (ECV) they must not come into school or college. Guidance around this is due to be reviewed by the Government on January 18.
- If your child is symptomatic with any coronavirus symptoms<sup>2</sup> they must self-isolate and you must not send them into school. You might like to administer a PCR test at home<sup>3</sup> and we can arrange for a test kit to be sent home to you. You can administer the test<sup>4</sup>, send it off and isolate your child until you get the test result. If the test comes back as negative, you can send your child back to school as long as they have been temperature free for 48 hours and are not required to self-isolate for any other reason.

As we work through mass testing in more detail we will inform you of any changes to our approach.

### **Staffing levels in our schools and college:**

Our schools and college, like all others, may face staffing challenges going forward for several reasons. These include staff continuing to self-isolating due to being deemed Extremely Clinically Vulnerable, staff isolating awaiting a Covid-19 test because they are symptomatic, staff having to self-isolate through the track and trace system, normal winter sickness and our own staff having to take dependency leave due to their child’s school/college being shut as a result of Covid-19. We will do everything in our power to ensure continuity of service for our pupils/learners. However, we must also risk assess daily to ensure we can operate safely, including the possibility of offering a rota system. If the situation changes, we will inform you at the earliest possible opportunity.

The pupils and learners who attend our settings need specialist support tailored to their needs. They thrive in settings with a positive and supportive culture that prioritises their needs, safety and

---

<sup>2</sup> Persistent cough, temperature, loss of taste or smell.

<sup>3</sup> It may be helpful to share the [visual story](#) developed by Ambitious about Autism to explain the home test.

<sup>4</sup> Ambitious about Autism developed a [guide for parents on how to administer an at home test](#).

wellbeing, where the environment has been adapted and staff are trained and skilled in meeting their needs. They need personalised support to enable them to adapt to changes in routines or environment.

Our staff also benefit from a positive and supportive culture, experienced and competent leadership, a safe and secure environment and opportunities to learn and develop.

This is our priority as we support pupils, learners and staff at school and college. Things will be different, as we continue to manage the risks posed by Covid-19, but our values and aims remain the same.

### **Advice for parents and carers**

Alongside the guidance published for schools and colleges, the Government also published advice for [parents and carers](#).<sup>5</sup>

We ask all parents and carers to work with us to balance the risks of managing Covid-19 alongside returning all pupils and learners back to education for the start of the second term:

- If your child is unwell with Coronavirus symptoms (or someone else in the household has Coronavirus symptoms) or has been directed to self-isolate (e.g. through NHS track and trace), they must not come into school or college;
- If your child develops Coronavirus symptoms or is unwell at school or college, you must collect them as soon as possible;
- Pupils and learners who are of compulsory education age (aged 5 to 18 years) must attend their education settings during term-time and it's the legal duty of parents and carers to ensure they attend. In the most recent guidance there is some leeway being offered to parents around this. If you wish to keep your child/young person at home in the short term please contact your Head of School/College to discuss this;
- Where pupils/learners are not able to attend their setting, due to clinical and/or public health advice, the school or college will support their parents/carers to provide learning and support virtually;
- Parents/carers should plan their holidays within school and college holidays and avoid absences during term time. In planning holidays, parents/carers are asked to note the [Government's travel guidance](#) on potential quarantine requirements for entering other countries and returning to the UK. Your child or young person will not be able to attend school or college during a quarantine period.

We recognise that this pandemic has turned the world upside down for many of our pupils/learners and families and routines and arrangements have been disrupted significantly which will have caused anxiety and distress. Being in a Tier 4 area may be causing further anxiety. Our schools and college will listen to concerns and work in partnership with pupils/learners and their families to put in place strategies to support their education.

### **Clinically extremely vulnerable (CEV) and clinically vulnerable people**

In a Tier 4 area all pupils, learners and staff who are deemed to be CEV must stay at home.

### **Processes in our schools and college in relation to symptomatic staff, pupils and learners**

The processes set out below might vary very slightly in our settings but the overall approach will remain the same.

---

<sup>5</sup> [This was updated on 29 October, and it will be updated again in light of the new national restrictions. The link will always take you to the most up to date version of the guidance.](#)

## **Part A: Symptomatic Pupils/Learners**

### **What we do when a child or young person presents as symptomatic in our schools or college:**

- Immediately move the child or young person to the identified designated room in the building;
- Ask the member of staff accompanying the child or young person to wear a face mask, gloves and plastic apron;
- Ring the parents/carers and request that the child or young person is collected immediately;
- Inform the placing LA that the child or young person will be learning from home until a test is administered;
- Contact the families of those children/young people in the bubble to advise them to isolate should they become symptomatic.
- Ask the parents of the affected child/young person to have them tested and let the school/college know of the outcome. We recognise that not every child or young person will be able to have a test, and in these cases the pupil/learner will be asked to self-isolate;
- Should the test result come back positive (or a test is not taken) we will take advice from our local Public Health England, and send pupils/learners and staff in that bubble home to self-isolate and follow up with others who might have had peripheral contact to self-isolate.
- Be clear with parents/carers of the length of time for self-isolation;
- Ensure the day cleaner cleans spaces the person has been in contact with;
- Designated room cleaned down once vacated;
- Deep clean areas used by affected staff, pupils and learners.

## **Part B: Symptomatic Staff**

### **What we do when a staff member presents as symptomatic in our schools or college:**

- Quarantine/ isolate them in the identified designated room in school/college until they can go home
- Check when their symptoms started;
- Check who they've had contact with within their bubble (staff and pupils/learners) over the past 3-5 days;
- Tell the affected staff member to take a test;
  - Should the result come back negative, we advise self-isolation is no longer needed (unless of course they show new symptoms or have been directed to self-isolate by NHS test and trace) and they return to work
  - Should the result come back positive we will send pupils/learners and staff in that bubble home to self-isolate and follow up with others who might have had peripheral contact to self-isolate.
  - We may check in with those self-isolating to monitor their symptoms and if needed, (ask them to) follow up with people they've had contact with.
- We will take advice from our local Public Health England representative;
- Ensure the day cleaner cleans spaces the person has been in contact with;
- Designated room cleaned down once vacated;
- Deep clean areas used by affected staff, pupils and learners.